



Government of the Republic of North Macedonia
- SECRETARIAT FOR EUROPEAN AFFAIRS -

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To: **Suzana Peneva**
National Authorization Officer (NAO)
Ministry of Finance

Subject: **Nomination of Irregularity Officer for the NIPAC Office**

According to the NIPAC Manual of Procedures version 1.0, Section D-14-Irregularities Chapter 14.2 – Types of Irregularities within the NIPAC Office, NIPAC hereby designates Valon Haskaj as Irregularity Officer for the NIPAC Office.

Mr. Haskaj, Deputy Head of a Sector will be responsible for identifying irregularities, recording and timely reporting detected irregularities to NAO, collecting all information regarding irregularities, fraud and reporting all suspected and actual cases of irregularities.

In addition, the irregularity officer of NIPAC Office will:

- act as focal point for collecting any information regarding suspected and/or actual cases of fraud, corruption, malpractice or any other form of irregularity which may arise during the operations of NIPAC Office;
- inform on the suspected and/or actual cases of fraud, corruption, malpractice or any other form of irregularity which may arise while participating on coordination meetings with the IPA structures;
- prepare reports on all suspected and/or actual cases of fraud, corruption, malpractice or any other form of irregularity and submit them to NAO;
- Check and validate the reports for their completeness according to the applied procedure on irregularities;



Government of the Republic of North Macedonia

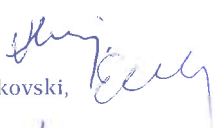
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- Provide active and unrestricted assistance to any authorized body investigating a suspected or actual case of irregularity (Internal Audit Unit in SEA, IPA Audit Authority, Financial Police, OLAF....);
- Establish a single file per suspected or actual irregularity;
- Record the data in the Irregularity register;
- Review and improve procedures on irregularity;
- Cooperate with other Units and IPA staff on the issues of detection, prevention and reporting on irregularities.


Dr. Bujar Osmani

Deputy Prime Minister for European Affairs



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